



Memorandum

To: Board of Trustees
Superintendent Dr. Shon Hocker
From: Libbi Barrett, Assistant Superintendent, Director of Secondary
Date: September 16, 2021
Re: High School Schedule Alignment

Dear Board of Trustees and Superintendent Hocker,

This Board memo will offer an update on the work of the Secondary Schedule Alignment Progress:

On September 15th the High School Alignment Committee reconvened after a summer hiatus .
In attendance were team members:

- Colby Matilla
- Mike Nelson
- Lisa May
- Andrea Duchow
- Deanne Clifford
- Kelly Reed
- Lisa Walker
- Libbi Barrett
- Jen Gardner
- Tara Nelson
- Shelly Blank

(Members Seth Deniston, Katie Graupman and student representative Austin Smith were unable to attend)

Agenda:

- Re-establish "the why" by re-reading the curriculum audit findings and recommendations. (SEE FINDINGS AND RECOMMENDATIONS ATTACHED)
- Plan Stakeholder feedback around Instructional Framework rather than Portrait of a Graduate
- Begin Survey Question Development

Next Steps:

- Based on the data presented in the curriculum audit and by request of the Board, our goal is to provide consistent and equitable options at the secondary level by aligning both schedules and requirements at our comprehensive high schools.
- The committee will continue to provide the School Board with ongoing updates on the committee progress (via board notes, memo and/or presentation) and intend to have a recommendation for the Board by November 2021 with anticipated action to be taken by the Board in December of 2021.

DATE	TIME	LOCATION	PURPOSE
Wednesday, September 15, 2021	3:00 to 4:00	Midtown	Regroup, Planning Session
Wednesday, September 22, 2021	3:00 to 4:00	Midtown	Planning Session
Wednesday, September 29, 2021	5:00 to 7:00	Midtown	Informational Feedback Forum
Wednesday, October 6, 2021	5:00 to 7:00	Woodland	Informational Feedback Forum
Wednesday, October 13, 2021	3:00 to 4:00	MidTown	Team Data Analysis
			Recommendation Protocols

November, 2021

Recommendation to the Board

December , 2021

Board Action

We appreciate the review of this memo and any guidance or feedback you wish to give. I look forward to continuing this goal oriented work while serving the District in a new capacity.